

## INTERLIBRARY LOAN MEDIA CENTER

The School District of Bonduel supports the principle of resource sharing and cooperation with other libraries to avoid duplication of expensive items. Materials not housed in our library media centers can be obtained from other libraries for student and staff use. At the same time, our materials are available for use upon request by other libraries.

The School District of Bonduel Library Media Center provides interlibrary loan services to the school community as a result of membership in North East Wisconsin Intertype Libraries (NEWIL). Information about NEWIL and bylaws are available at the NEWIL website at <http://www.nfls.lib.wi.us/docs/newil.htm>.

Any type of material may be requested on loan from the School District of Bonduel library media centers. The lending library media center has the privilege of deciding in each case whether a particular item is available for loan.

The school library media centers ordinarily will not loan the following:

- Library Resources in current and recurring demand which have extensive hold and waiting lists at the requested library media center.
- Reference materials, equipment, and licensed computer software.
- Materials on reserve for group or class use.

All students and staff members are personally responsible for all materials borrowed for them and must reimburse the loaning library for any lost or damaged items.

Cross Reference: IIBC Library Media Services

Policy Adopted: 3/19/1990  
Policy Revised: 4/5/2004  
12/05/2005