

EMERGENCY RESPONSE PLAN - LIFE THREATENING SITUATIONS

Life threatening situations require immediate responses from staff, faculty and students. Contingencies must be in place and carefully followed by all personnel involved.

Two code designations will be used to communicate to all school personnel that a life threatening situation is occurring on school grounds or in school buildings.

1. Code Blue - signals a life threatening medical situation is occurring such as cessation of breathing, uncontrolled bleeding, heart attack, or unexplained unconsciousness.
2. Code Yellow - signals a hazardous waste spill has occurred which has the potential of becoming life threatening for individuals in or around school buildings.

Emergency Procedures

The district employee in the area must contact the building office using the fastest method possible (intercom, telephone, or runner). The following information should be provided to the office:

1. Name of the victim or individuals involved.
2. Location of the victim or individuals involved.
3. What happened or is happening.

The building principal or designee will make an announcement over the public address system in a calm voice "We have a CODE BLUE situation please keep your students in your room" or "we are in a CODE YELLOW situation please move your students to (specified place depending on the situation)". The announcement should be repeated three times.

Members of the Emergency Response Team should be notified by the fastest possible method and directed where to meet. In addition, the following responses apply to each of the two types of emergency situations:

Code Blue

1. Staff personnel who discover the victim should remain with the victim.
2. Emergency response team members will report to the scene with available first aid kits.

3. Building principal or designee will contact ambulance and police departments by telephone (526-3200).
4. Teachers with students in their classroom will ignore bells and keep students in their classroom until directed over the public address system otherwise.
5. Teachers who do not have students when the situation is declared will report to hallway intersections and exits to help as needed.
6. Parents, guardians or spouses will be contacted as soon as possible by the building principal or designee.

Code Yellow

1. Emergency response team members will report to the building office unless directed otherwise by the public address system.
2. Depending on the nature of the spill, the building principal or designee will:
 - a. Contact the police, ambulance, and or fire department (526-3200).
 - b. Evacuate the building using the public address system.
 - c. Use the public address system to direct teachers where to take their students.
3. Teachers who do not have students when the situation is declared will report to hallway intersections and exits to help as needed.

The building principal or designee will contact the district office as soon as possible and will issue an All Clear announcement over the public address system when the situation has ended.

Approved: February 1, 1995