

HIGH SCHOOL ATHLETIC AND ACTIVITY CODE

Three distinct categories exist - athletics, Vocational Service Organization activities, and co-curricular activities. Consequences are totally inclusive, that is, students with violations, must serve the penalties in all three categories, in those activities in which they participate.

This policy covers all high school athletics and activities including, but not limited to the following:

ATHLETICS

Baseball	Cross Country	Softball	Basketball
Football	Track	Cheerleading	Golf
Volleyball	Wrestling	Swimming	Hockey
Cheerleading			

CAREER AND TECHNICAL SERVICE ORGANIZATION (CTSO) ACTIVITIES

Future Business Leaders of America (FBLA)
 FFA Organization (FFA)
 Family, Career and Community Leaders of America (FCCLA)
 Skills USA

CO-CURRICULAR ACTIVITIES

Art/Camera Club	Knowledge Master Open (KMO)	Drama / One Act Play
National Honor Society	Prom Court & Announcers	Math League
Student Council	Junior Class Functions	Forensics
Freshmen Class Functions	Homecoming Court & Announcers	Science Society
Senior Class Functions	Sophomore Class Functions	Jazz Band
Jazz Ensembles	Spirit Club	Flags
Beat	Class Officers	Math Team
Link Crew	Students Against Destructive Decisions (SADD)	

PHILOSOPHY/EXPECTATIONS

The Bonduel school co-curricular program is established to provide beneficial experiences for those who participate in high school activities. The co-curricular program's basic function is to help build respectable and responsible young men and women. At Bonduel, we believe that students must be willing to accept reasonable rules and regulations, or be willing to accept the consequences for not doing so. The co-curricular policies are based on this philosophy. The athletic policies are closely aligned with the regulations set forth by the Wisconsin Interscholastic Athletic Association.

ATHLETIC AND ACTIVITY REGULATIONS - BONDUEL HIGH SCHOOL

The following rules are in effect for the entire calendar year, including summer, and remain in effect for all students planning to participate in athletics or activities. This code must be reviewed by each coach or advisor with all student participants prior to the start of each activity or prior to the start of practice. Penalties within this policy are the minimum consequences. These penalties may be increased by the coach/advisor, but may not be lessened. The attached statement must be signed by a parent or guardian and returned to school.

A. Eligibility

All eligible students may participate in athletics and activities at Bonduel High School. In order to be eligible students must be insured, have a completed physical examination card on file, maintain scholastic eligibility, and not have any violations of the code.

1. Insurance - There is no school medical coverage for student injuries suffered during school activities. Students participating in athletics must have insurance coverage. No insurance is offered by the school; however, supplementary insurance is made available at parent or guardian expense.
2. Physical Examinations - Students participating in interscholastic athletics must have completed WIAA required physical examination and parent permission forms on file in the high school office before practicing.
3. Scholastic Eligibility - A student must meet school and DPI requirements defining a full-time student and have received no more than one failing grade in the most recent grade-reporting period. A senior who has acquired all necessary credits toward graduation is not exempt from this rule. The "most recent grading period" is defined as 1st quarter, 1st semester, 3rd quarter, and 2nd semester.
 - a. A student who becomes academically ineligible may regain eligibility by meeting the academic standard following a period of 15 scheduled school days and nights of ineligibility. Students will pick up a form in the high school office on Monday, and are required to submit it to the high school principal prior to their first competition of the week. Signatures from all teachers indicating that the student is passing will be required.
 - 1.) For fall sports the ineligibility period will be the lesser of (1) 21 calendar days beginning with the date of the earliest allowed competition in the sport or (2) 1/3 of the maximum number of contests allowed in a sport.
 - b. Once a student regains academic eligibility, he/she will be required to maintain that eligibility by submitting an eligibility form to the principal prior to the first competition each week. The form can be picked up in the office on Monday and will require the signature of all teachers. If a student is eligible for three consecutive weeks, they will no longer be required to submit weekly reports.
 - c. A student regains eligibility immediately, if incompletes are made up within two weeks after a grade-reporting period. A student may erase ineligibility status following the last grade-reporting periods of the school year through summer school courses (including correspondence courses) at the same or some other school, provided the school gives credit toward

graduation requirements for such courses and counts them in rank-in-class standings.

4. Violations which would render a student ineligible for athletics and activities would include the following:
 - a. Truancy: Students who are truant will be ineligible to participate in activities or athletics.
 - b. Suspension: Students are ineligible to participate in activities or athletics while serving In-school or Out-of-school suspensions.
 - c. Violation of the Law: The eligibility of students convicted of a felony or misdemeanor will be reviewed by the Athletic/Activity Council, or the school board, depending on the seriousness of the crime. If the council feels that the criminal behavior may warrant more than the normal suspension, it would be brought to the school board for consideration.
 - d. Alcohol and other drug abuse: Involve buying, selling, possessing, or using tobacco in any form, alcohol, and illegal drugs. This shall also apply to look-a-like drugs (misrepresentation of an over the-counter drug as a controlled substance). Exempted from this rule are prescription drugs prescribed directly for the user by a licensed physician and common over-the-counter medications.
 - e. Other inappropriate behaviors: May include, but are not limited to vandalism, stealing, and unacceptable gathering such as attending beer parties or other parties where alcohol and/or other drugs are being consumed. Any inappropriate behavior that is deemed to be so severe that it may warrant more severe consequences than a normal violation will be referred to the school board for consideration.

B. Penalty

A student must gain academic eligibility prior to serving a penalty for an athletic code violation.

In order to be eligible for co-curricular activities a student must be in attendance at school for the entire day of the activity. Students who miss any part of the day will not be allowed to participate, unless permission is granted by the principal. Permission will be granted for:

- Medical Appointments—with note from doctor's office
- School Sponsored Activities
- Family Emergencies—i.e. Funerals, medical emergencies
- Road test for driver's licensing
- College visitations
- Other Circumstances—decision made by building principal.

If the suspension occurs during the course of WIAA sponsored tournament competition, the WIAA rules supersede any school district rules. The WIAA rules state that an athlete who violates the school or WIAA conduct code during tournament competition will be ineligible for the remainder of the tournament series in that sport.

The actions will be taken by the Athletic Director and notification will be made to all coaches, advisors, students, and parents/guardians when violations occur under Section A 4 (d) and A 4 (e) of this policy. In addition, the student must complete the season in good standing, from start to end, in order to fulfill consequence requirements.

1. Athletic Penalties for Violations:

- a. First Violation:
 - 1.) Suspension from one contest if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident.
 - 2.) Suspension from two contests if student admits to violation within one hour of first being contacted by the high school principal about the incident. The student will have that one hour to contact a parent or other person of their choice for advice.
 - 3.) Suspension from four contests if the student does not admit to the violation but is found to be in violation.
- b. Second Violation: (all percentages will be rounded to the nearest whole number with .5 rounded up)
 - 1.) Suspension from 20% of season contests if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident (Number of contests times 20%)
 - 2.) Suspension from 35% of season contests if student admits to violation within one hour of first being contacted by the high school principal about the incident. They student will have that one hour to contact a parent or other person of their choice for advice.
 - 3.) Suspension from 50% of season contests if the student does not admit to the violation but is found to be in violation.
- c. Third and Subsequent Violations:
 - 1.) Suspension for one season if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident.
 - 2.) Suspension for one calendar year if student admits to violation within one hour of first being contacted by the high school principal about the incident. They student will have that one hour to contact a parent or other person of their choice for advice.
 - 3.) Suspension for lifetime if the student does not admit to the violation but is found to be in violation.
 - a.) Community service 10% waiver for every ten hours of community service with a maximum of 50 hours of community service. All service hours must be approved by the high school principal. (50% maximum waiver)

- b.) Professional counseling (outside of H.S. counselor), 20% waiver.
- c.) If (1) and (2) are completed the ineligible student can receive up to 50% waiver of the entire violation. At the minimum, the ineligible student must be penalized the equivalent of one complete sports season. Community Service Note: Community service includes any activity that provides services, at no charge, to an individual, agency, group, school, or community. Examples include, but are not limited to, raking leaves for the elderly, and work projects at school or in the community. The community service activity must be approved in advance. An approval form must be obtained from the office, which includes signatures of the student, parent/guardian, community service representative, coach/advisor, athletic director and Principal.

2. VSO and Co-Curricular Activity Penalties for Violations:

All VSO Activities will function like one combined activity. The penalties will be shared by all four VSO activities. An attempt will be made to evenly distribute the penalties with each organization in which the student is involved.

At the beginning of each school year all advisers will list any/all “events” their club or class may have during the year and assign a point value of 1,2, or 3 points to each event. (1 is most minor event, such as a club meeting.) When a violation occurs, the student will be penalized points as specified below. Penalties will be administered in chronological order of events.

In addition, the student must complete the season in good standing, from start to end, in order to fulfill consequence requirements.

- a. First Violation:
 - 1.) Suspension for two weeks if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident.
 - 2.) Suspension for one month if student admits to violation within one hour of first being contacted by the high school principal about the incident. They student will have that one hour to contact a parent or other person of their choice for advice.
 - 3.) Suspension three months if the student does not admit to the violation but is found to be in violation.
- b. Second Violation: (all percentages will be rounded to the nearest whole game with .5 rounded up)
 - 1.) Suspension one month if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident.

- 2.) Suspension two months if student admits to violation within one hour of first being contacted by the high school principal about the incident. They student will have that one hour to contact a parent or other person of their choice for advice.
 - 3.) Suspension four months if the student does not admit to the violation but is found to be in violation.
- c. Third and Subsequent Violations:
1. Suspension for six months if student self-reports to the high school principal within five days of the violation, but before being contacted by the high school principal about the incident.
 2. Suspension for one calendar year if student admits to violation within one hour of first being contacted by the high school principal about the incident. They student will have that one hour to contact a parent or other person of their choice for advice.
 3. Suspension for lifetime if the student does not admit to the violation but is found to be in violation.

Note: The community service procedure is the same as athletics in B-1.

3. Other School Events

Any student in violation of sections A4(d) or A4(e), up to 123 days prior to the date, will be ineligible to serve on Homecoming Court and Prom Court (including announcing for both).

C. Procedures for Enforcement

1. The high school principal will evaluate the evidence to determine whether a violation has occurred. This evidence may take many forms. If the violation is reported by an individual and there is no other evidence other than an eye-witness report, the high school principal may ask the individual reporting a violation of the athletic and activity code to submit a signed statement listing the time, place and type of violation. Other evidence may be used that does not require a signed statement.
2. The student will be accorded due process.
3. The student and parents or guardians will be notified in writing of any policy violation(s).
4. A student suspended from athletics and/or activities must remain in good standing; that means continuing to practice and attend all athletic/activity code meetings.
5. Additional violations occurring during one suspension period will not be served concurrently, but will begin as soon as the first suspension period is completed.
6. Violations are cumulative and carry over from ninth grade through twelfth grade. For example, if the first violation occurred during a student's freshman year, the student's next violation whenever it occurs will be considered as a second offense.

7. Concerts and all other events that are part of the classroom requirements are exempt from this policy. All exemptions will be approved by the high school principal at the beginning of the school year. Conference activities, solo and ensemble contests definitely are affected by this policy.

D. Due Process and Right of Appeal

Due Process outlines the procedure in the event that a student involved feels a wrong decision has been made. The due process steps are used to appeal decisions relating to eligibility. There will be no stay of penalties during an appeal process. The provisions as outlined shall be the sole and exclusive remedy for appeal.

Step 1: After a ruling by the principal that results in suspension of the student under Section A, the student, parents or guardians may appeal the decision in writing to the principal provided the appeal is received within 5 working days from the first day of ineligibility.

- a. If the student has admitted to the violation, the penalty shall be enforced immediately.
- b. If an appeal is made within five school days, the penalty would be enforced immediately but the appeal hearing would need to be held before the next contest.
- c. If the student/parent continues the appeal process to the school board, the penalty would continue throughout the appeal process.

Step 2: The principal with 5 working school days of receipt of such written appeal shall set a date for a hearing with the Athletic/Activity Council.

- a. The student will be provided with an opportunity to testify and present evidence at the hearing.
- b. The student's parents or guardian will be provided with an opportunity to testify and present evidence.
- c. The proceedings of the hearing, including the decision, will be put in writing, and a copy of these proceedings will be mailed to the student and his/her parents or guardians.

Step 3: If the student, parents, or guardian are not satisfied with the decision of the Athletic Council, a second hearing may be requested before the school board. The district administrator must receive, in writing, a request for such a hearing within 5 working days of the mailing of the initial hearing outcome.

- a. The provisions of Step 2 shall apply.

E. Athletic/Activity Council

The athletic council shall consist of an administrator, athletic director, one coach, one advisor and the school counselor. Members of the council shall be appointed by the district administrator prior to July 1st of the year in which they are to serve.

1. A coach and / or advisor may not serve on the council when the decision being made affects one of his / her participants. In such an event, the district administrator shall appoint a replacement.

2. The entire council will evaluate all evidence and shall arrive at a decision by majority rule. Secret ballots will be used to make all decisions.

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