

Directions for Parent's Wishing To Add a Parking Fee

1. Go into Family Access, Fee Management
2. Under the HS student who you want to have a parking pass, you will see the option to "Add Fee"
3. The top of the screen lists fees currently assigned, the bottom has "Fees that can be added"
4. Next to the Parking Fee, click "Add"
5. The Parking Fee is now added and can be paid online
6. If you have questions, contact the office at 715-758-4850